# **APPENDIX G: CHECKLIST FOR INTEGRATING THE DAFN COMMUNITY IN EMERGENCY EXERCISES**

|  |  |  |
| --- | --- | --- |
| **Item or Action** | **Applies at My Airport** | **Done** |
| Self-audit of emergency plan for provisions for DAFN passengers and airport workers |  |  |
| Self-audit of training plans for topics pertaining to how to assist DAFN passengers |  |  |
| Outreach to DAFN persons and advocacy groups in airport’s community |  |  |
| Formation of a disability advisory committee |  |  |
| Inclusion of a disability advisory committee in the airport’s emergency planning |  |  |
| Invitation to community DAFN persons and groups to audit airport plans and facilities to gain perspective |  |  |
| Participation by DAFN community members in emergency planning |  |  |
| Integration of ADA and DAFN considerations in exercise plans and scenarios |  |  |
| Recruitment of DAFN community members as participants in exercises and drills |  |  |
| Recruitment of DAFN community members as observers at exercises and drills |  |  |
| Inclusion of DAFN community members in after action reviews |  |  |
| Examination of opportunities to make airport and surrounding community emergency plans similar |  |  |
| Familiarization outreach by airport in appropriate ways to persons with specific disabilities or access and functional needs |  |  |
| Training for airport staff and contractors on ADA awareness  |  |  |
| Plan for standardized level of service and emergency training for mobility contractors and airlines |  |  |
| Consideration of making mobility contractors common use at airport |  |  |
| Practice of emergency communications methods for persons with specific disabilities |  |  |
| Consideration of transportation modes and means in all phases of emergency responses and exercises |  |  |
| Realism in exercises |  |  |
| (Smith & Haines data, 2017) |