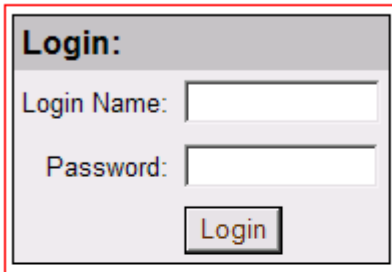


STEPS FOR LOGIN AND PAPER SUBMITTAL (THE FULL PAPER, NOT ABSTRACT, IS DUE BY AUGUST 1, 2010.)

1. Go to <http://pressamp.trb.org/submissions>
2. Login to the TRB Paper Review and Program Development

[Steps for Login and Paper Submission](#)

← You are here.



Login:
Login Name:
Password:

← a

[I Forgot My Login Information](#)

← b

If you do not yet have a TRB login name and password, you may request one below.

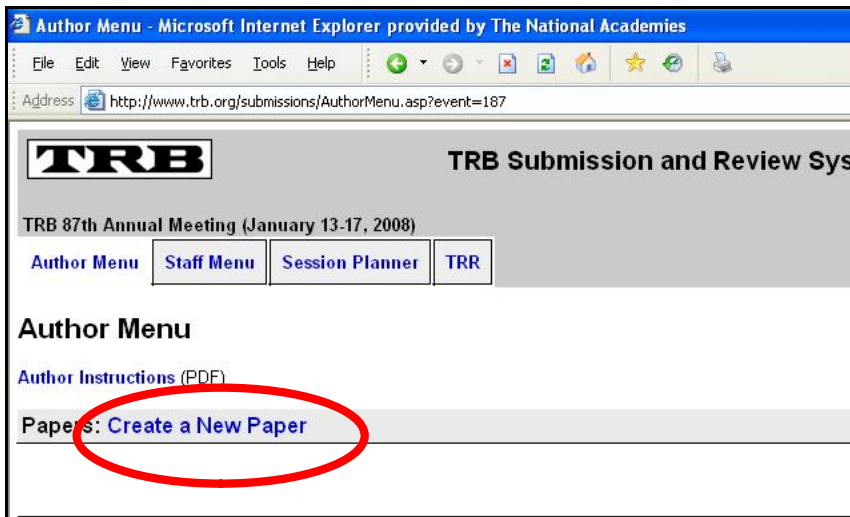
[Get a Login Name and Password](#)

← c

- a. If you are a Returning Author and you know your login name and password, simply enter them into the fields in the Login box.
 - b. If you are a Returning Author and you have forgotten your login name and password, click on "**I Forgot My Login Information**". Enter your email address, and your login name and a temporary password will be emailed to you.
 - c. If you are a New Author, click on "**Get a Login Name and Password**". You will be asked to enter your contact information, and a login/password will be created immediately. (Please note that any **Bolded** contact prompts are required information.)
3. Once you are logged in, please note the "**Edit Your Profile**" option in the top right corner of your screen:
Use this option to change your **login, password, email, name**, or other **contact** information.

Name	Login	Primary Address	Mailing Address (if different)
Prefix:	<input type="text"/>		
First Name:	<input type="text"/>		
Nickname:	<input type="text"/>		
Middle Name:	<input type="text"/>		
Last Name:	<input type="text"/>	Suffix:	<input type="text"/>
<input type="button" value="Save Changes"/>			

4. Once you have successfully logged in, click on **“Author Menu”**
5. Click on **“Create a New Paper,”** fill out the requested information, and click **Save/Next.**



6. The Author List and Contact Information page allows you the opportunity to add and verify contact information for other authors who have contributed to the paper you are submitting. **“Click here to Add Another Author”** allows you to search for each name in the database.

Author List and Contact Information

11-###: Submission Title

Please enter the complete names and addresses for each coauthor listed on this paper. When you are finished click the "Author/Coauthor Information is Correct" button at the bottom of the screen.

(Note: corresponding authors may edit the contact information only for co-authors whose person records they have created, provided that the record is not linked to a login. Otherwise the co-author information.

[Click Here to Add Another Author](#)

[Add Additional Author](#)


1 Corresponding Author
 One Schwartz
 TRB
 500 11th Street
 Washington, Alabama 20001
 United States
 Phone: 2022416162
 Email: bs.brown@gmail.com

[Edit the Contact Information](#)

[Edit Contact Info](#)

DONE!

- a. “Corresponding Author” designates who is TRB’s main contact and recipient of TRB’s email updates on your submissions’ status.
- b. You can search for other authors from the **“Search for co-author”** tab. If you do **not** find a name with this search, only then enter new names and email addresses into the database.

	TRB Paper Review and Program Development
TRB 89th Annual Meeting (January 10-14, 2010)	
Author Menu Staff Menu Session Planner TRR	
Add Author to Paper: 10-0905 - Frank, Fred, Jay and Larry	
<input type="text" value="Search for co-author"/>	
Co-author Person Search:	
Last Name (begins with): <input type="text"/>	
Email (exact match): <input type="text"/>	
<input type="button" value="Search"/>	
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7. When uploading a file, please notice that the only acceptable format is .pdf and the submittal must be before midnight August 1, 2010.

Questions about paper submission?
contact Brie Schwartz at TRB: bschwartz@nas.edu