Areas of Expertise are voluntary terms Paper Review Coordinators choose to assign to your Committee’s Reviewer Pool. They help you match Reviewers with Papers. Using them requires action from both Review Coordinators and Reviewers. Once you have made your selection ahead of time, reviewers login to MyTRB to pick from the terms they identify as their area(s) of expertise to let you know they are available to review any paper you think falls under that topic. Both need to happen before papers are assigned in August.

What are Areas of Expertise?

1. Login to [www.MyTRB.org](http://www.MyTRB.org)
   - Select: Annual Meeting available early June
   - Select: Review Management
   - Select: Manage Reviewer Pool
   - Find the Committee from the drop down
   - Click on Areas of Expertise Tab to the right of Potential Reviewers Tab

   Get a detailed User Guide for Review Coordinators at [this link](http://this link)

2. As you type into the box it will suggest a term
   - Make your selection with the blue Choose Button
   - If an Area of Expertise has a definition, you may use the yellow Edit Button to change as you see fit
   - If the term you are thinking of does not pop up, use the green Create New Area of Expertise Button to create your own
   - You can pick up to fifteen (15) for your pool

3. Communicate to your reviewer pool what Areas of Expertise have been set up.
   - Ask Reviewers to Login to MyTRB and choose their Areas of Expertise
   - In your communication, you can attach the Quick Reference similar to this one for Paper Reviewers

Note: Areas of Expertise come from terms in TRB’s Transportation Research Thesaurus (TRT)