

# Notes 7, 2007 POG Agenda

## TRB Policy and Organization Group

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### April Call

Tuesday, 4/24, 1:00-2:15pm, eastern. Note the target length is an hour and 15 minutes.

Teleconference # (866)606-4717, Access # 763-1355

### ***Action and Decision Summary Mar 7***

- Action Mar 7:** Martin, Tischer, and Lum/Carr make one more iteration to solicit Wootan Award nominations from committees by March 21.
- Action Mar 7:** Burbank organize a conference call with Paul Bingham of the Freight Systems Group, interested POG members, and others to brain storm on future steps. Lum noted that Research and Education is interested in "research cooperation and partnerships" and "knowledge management" or a more recognition. These could be in Human and Intellectual Capital: Work Force & Knowledge Management area.
- Action Mar 7:** Johns draft a letter to Neil Pedersen and Mark Norman expressing concern that Canadians aren't considered international
- Action Mar 7:** Johns/Burbank Well designed transportation facilities to enhanced communities provide proposal by April 17<sup>th</sup>.
- Action Mar 7:** Lum and Martin provide a summary of the 2007 work force workshop that drew well over 100 participants. (Strategy 5).

- Action Mar 7:** Lum and Martin provide proposal for a 2008 Work Force Workshop by April 17<sup>th</sup>.
- Action Mar 7:** Lum re Conduct of Research partnering for research provide proposal by April 17<sup>th</sup>.
- Action Mar 7:** Palmerlee invite Pisarski to serve on the Wootan Award Committee.  
**Done**
- Action Mar 7:** Palmerlee post the revised POG Strategic and Action Plan on the POG web site. Post the key POG events (see especially Strategy 5)
- Action Mar 7:** Palmerlee post the workshop summary to the POG web site and assure it is mentioned in the TRB e-newsletter.
- Action Mar 7:** Turnbull provide an institutional arrangements session proposal by April 17<sup>th</sup>.
- Action Mar 7:** Western on Partnering for the Pennsylvania Snow storm provide proposal by April 17<sup>th</sup>.
- Action Mar 7:** Western send details to Palmerlee "security gaps analysis (August)" under Strategy 5.
- Action Mar 7:** Zmud/Palmerlee re Local Participation in Statewide Data Program provide proposal by April 17<sup>th</sup>.
- Decision Mar 7:** Appropriate lead provide a short summary paragraph after the actions are completed.
- Decision Mar 7:** Changing Demographics will have Zmud as the lead on the POG, replacing Pisarski.
- Decision Mar 7:** Finance will have the Tischer replacement to take the lead on this issue.
- Decision Mar 7:** The following sections have reviewed the committee activities and all committees are active: Research and Education, Data and Information Systems Section, Management and Leadership.
- Next call:** start with Critical and Cross-cutting Issues with the leads. Communicating the issues to committees is one aspect to discuss.

### **Call Objectives**

- Review the updated POG Strategic and Action Plan
- Consider Cross-Group and Spotlight Session Proposals for the 2008 Annual Meeting
- Discuss POG implementation strategies for POG Critical and Cross-cutting Issues
- Review Wootan Award nomination status and agree on Award Committee schedule

- Confirm that Section have reviewed their committees and identified any that need attention
- Check status of Committee designation of Research Needs Statements contacts and Annual Report resubmissions.

## ***Participating***

Bob Johns, Cindy Burbank, Wes Lum, Barbara Martin, Katie Turnbull, Jeff Western, Tom Palmerlee, Kim Fisher

Not participating: Bill Carr, Mary Lynn Tischer, Johanna Zmud, Martine Micozzi

## ***POG Personnel***

### **Policy Section Chair Appointment**

No information yet on the Tischer replacement.

### **The Highway Traffic Monitoring Committee to the Data Section from the Pavement Management Section**

### **Committee Rotation Status**

See below for rotations this year [2007 Rotations](#)

Martin expressed concern about Canada not being considered an international member.

**Action Mar 7:** Johns draft a letter to Neil Pedersen and Mark Norman expressing concern that Canadians aren't considered international

## ***POG Strategic and Action Plan***

See attached plan with revisions from January 2007 discussion.

Proceed with this version as the 2007 plan, with the following change.

- Strategy 5 2007 Actions 2<sup>nd</sup> bullet. Delete the last sentence. Kim add committees from the Research & Education Section.

**Decision Mar 7:** Appropriate lead provide a short summary paragraph after the actions are completed.

**Action Mar 7:** Western send details to Palmerlee "security gaps analysis (August)" under Strategy 5.

**Action Mar 7:** Palmerlee post the revised POG Strategic and Action Plan on the POG web site. Post the key POG events (see especially Strategy 5)

## ***2008 Cross-Group and Spotlight Session Ideas***

"Partnerships for Progress in Transportation" is the theme.

Cross-group sessions that the TAC accepts will not count against a committee's session quota. The TAC will select spotlight sessions at its June meeting so the POG should have completed proposals to submit in early May. On its March call, the POG will discuss potential sessions and in April review the session proposals.

**March Call:** Suggest 2008 Annual Meeting Spotlight Session and cross-group topics for the POG to consider for Cross Group partnerships to submit for the June TAC meeting. These should be complete to submit by early May.

The following are cross-group activities being considered for the 2008 Annual Meeting.

1. Work Force workshop again at the 2008 annual meeting.

**Action Mar 7:** Lum and Martin provide a summary of the 2007 work force workshop that drew well over 100 participants. (Strategy 5).

**Action Mar 7:** Palmerlee post the workshop summary to the POG web site and assure it is mentioned in the TRB e-newsletter.

**Action Mar 7:** Lum and Martin provide proposal for a 2008 Work Force Workshop by April 17<sup>th</sup>.

2. Turnbull. Institutional arrangements, building on the last two meeting, perhaps **public-public partnership**. **Action Mar 7:** Turnbull provide an institutional arrangements session proposal by April 17<sup>th</sup>.

3. Data Section is pursuing "How Do We Convince the Locals to Participate in Statewide Highway Safety Data Programs?" thorough a joint effort with the safety section, especially Safety Data, Analysis and Evaluation (ANB20), Transportation Safety Management (ANB10) and Vehicle User Characteristics (AND10) and Ontario Ministry of Transportation. The Statewide Data Committee and the GIS Committee are the leads. Data to support decisions will be a key element. Barbara Martin noted Performance Measurement (Lance Neumann) is a likely partner.

**Action Mar 7:** Zmud/Palmerlee re Local Participation in Statewide Data Program provide proposal by April 17<sup>th</sup>.

David Ragland at UC Berkeley is working with California local government.

4. Johns/Burbank. **Action Mar 7:** Johns/Burbank Well designed transportation facilities to enhanced communities provide proposal by April 17<sup>th</sup>.

5. **Action Mar 7:** Western on Partnering for the Pennsylvania Snow storm provide proposal by April 17<sup>th</sup>.

6. **Action:** Lum re Conduct of Research partnering for research provide proposal by April 17<sup>th</sup>.

### ***POG Critical and Cross-cutting Issues***

Begin discussion of POG implementation strategies for Critical and Cross-cutting Issues.

**March Call: Global competitiveness strategies and issues**—suggested as possible 2009 Annual Meeting spotlight theme. Other special activities to address this critical and cross-cutting issue?

**Action Mar 7:** Burbank organize a conference call with Paul Bingham of the Freight Systems Group, interested POG members, and others to brain storm on future steps. Lum noted that Research and Education is interested in "research cooperation and partnerships" and "knowledge management" or a more recognition. These could be in Human and Intellectual Capital: Work Force & Knowledge Management area.

**Next call:** start with Critical and Cross-cutting Issues with the leads. Communicating the issues to committees is one aspect to discuss.

**Decision Mar 7:** Changing Demographics will have Zmud as the lead on the POG, replacing Pisarski.

**Decision Mar 7:** Finance will have the Tischer replacement to take the lead on this issue.

## **Award Nomination Status**

### **Wootan Award**

**Action Jan 2007:** Section chairs encourage committee chairs to nominate their best papers for the Wootan Award when making their publication decisions (**due Thursday, February 1**)

**Action Mar 7:** Martin, Tischer, and Lum/Carr make one more iteration to solicit Wootan Award nominations from committees by March 21.

P&E group may have papers, with a reviewer from the contributing group

Burbank, Turnbull, Martin. Pisarski, plus members of any groups that offer candidate papers..

**Action Mar 7:** Palmerlee invite Pisarski to serve on the Wootan Award Committee.

**Done**

Wootan Award Nominations from Committees: **Nine papers nominated as of**

### **Other Awards**

Thomas Deen, and Sharon Banks. TAC selects the Thomas Dean Award. The Banks award nominations are due to the TRB Executive Director

**Decision Jan 2007:** The POG will recommend Marty Wachs for the Deen Award.

**Action Needed:** Consider other nominations

# Committees

## Review of Committees

"Standing committees are expected to continue meeting the criteria for committee formation (see below) over the long term. If a committee is failing to meet one or more of these criteria, or if the committee is failing to satisfactorily perform the required functions of a committee, corrective action needs to be taken.<sup>1</sup>" This should be a continuing process.

Standing committees "identify research needs; stimulate needed research; provide input on research priorities and procedures; facilitate the adoption of appropriate research findings into practice; and provide a mechanism for mutual exchange of information on social, economic, and technological developments within transportation over a long-term period."<sup>1</sup>

**Decision Mar 7:** The following sections have reviewed the committee activities and all committees are active: Research and Education, Data and Information Systems Section, Management and Leadership.

Fisher noted that the large cities committee may still may have some issues to be resolved.

Activity v. the proper match of subjects of relevance are two dimensions for potential review. The POG is programmed to review the latter with a common triennial review every three years. That review was completed a year ago. ,

**March Call:** Section chairs work with staff to review all their committees to see if any committees need attention (Pedersen on January 25). Think more strategically about the topic than just the organizational issues themselves.

## Committee Issues

**March call:** Status of TAC discussions on Emeritus membership.

## Research Needs Statements

**Action Jan 2007:** Wes Lum will ask the Conduct of Research to author a guide on how to champion research, including how to enter the political process of research funding.

Each committee needs to designate a person to enter research needs statements. The committees serve as a review body for approval.

## Committee Annual Reports Status

Committee chairs should resubmit annual reports for April 15, with additional material added so staff can archive the reports for future use in Triennial Strategic Plans.

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<sup>1</sup> January, 2007 TAC Notes

## ***Future Calls and Meetings***

**TRB Summer Conference Meeting, Saturday, July 7**

*POG meeting at the Chicago Summer conference Saturday morning, July 7 from 7:00 a.m. - 9:45 a.m., with breakfast*

*Chicago. Wes Lum will not attend. Will have conference call capability.*

## **Appendices**

### ***January Action and Decision Summary***

**Action Jan 2007:** Palmerlee poll the POG members to determine which of the two March dates and which of the two April dates work best.

**Action Jan 2007:** Palmerlee send request to nominate committee's best paper to all POG committee chairs due with publication recommendations.

**Action Jan 2007:** Section chairs encourage committee chairs to nominate their best papers for the Wootan Award when making their publication decisions (**due Thursday, February 1**)

**Action Jan 2007:** Wes Lum will ask the Conduct of Research to author a guide on how to champion research, including how to enter the political process of research funding.

**March Call:** Section chairs work with staff to review all their committees to see if any committees need attention.

**March Call:** Suggest 2008 Annual Meeting Spotlight Session topics for the POG to consider for Cross Group partnerships to submit for the June TAC meeting. These should be complete to submit by early May.

**March Call:** Global competitiveness strategic strategies and issues.

### ***2007 POG Activities***

**POG Workforce Workshop, Thursday, Jan. 25**

Status from Barbara Martin and Wes Lum

***Information Assets to Support Transportation Decision Making: A Peer Exchange of State Transportation Organizations, April 17-18***

This event was being conducted in coordination with AASHTO's SCOP.

**POG Workshop on Transforming Transportation Organizations, July 6 in Chicago**

Status from Barbara Martin and Martine Micozzi

## 2007 Rotations

In 2007, 7 committees and 13 chair terms expire.

In 2008, 14 committees and 15 chair terms expire. The later include 4 committee chairs at the 6 year limit plus Bob Johns as POG chair and Barbara Martin as Section Chair.

### Committees rotating in 2007

next_rotation_date	code	title
4/14/2007	ABC40	Transportation Asset Management
4/14/2007	ABE60	Accessible Transportation and Mobility
4/14/2007	ABJ35	Highway Traffic Monitoring
4/14/2007	ABJ50	Information Systems and Technology
4/14/2007	ABE70	Women's Issues in Transportation
4/14/2007	ABG20	Transportation Education and Training
4/14/2007	ABC10	Strategic Management

### Chairs rotating in 2007

Chairs whose terms expire					
code	title	FullName	start_date	end_date	years_served
ABG50	Transportation History	Mr. Alan E. Pisarski	10/15/1999	4/14/2007	8
ABE80	Native American Transportation Issues	Mr. Ronald C. Hall	3/15/2001	4/14/2007	6
ABJ70	Artificial Intelligence and Advanced Computing Applications	Dr. Gary S. Spring	5/1/2001	4/14/2007	6
ABJ40	Travel Survey Methods	Dr. Johanna P. Zmud	2/1/2002	4/14/2007	5

### Chairs whose terms expire

code	title	FullName	start_date	end_date	years_served
ABE00	Section - Transportation Policy	Dr. Mary Lynn Tischer	11/24/2003	4/14/2007	4
ABG00	Section - Research and Education	Mr. Wesley S.C. Lum	11/3/2003	4/14/2007	4
ABG00	Section - Research and Education	Mr. William Carr	12/9/2003	4/14/2007	
ABJ00	Section - Data and Information Systems	Mr. Alan E. Pisarski	11/6/2003	4/14/2007	4
ABE20	Transportation Economics	Dr. Douglass B. Lee, Jr.	4/15/2004	4/14/2007	3
ABG20	Transportation Education and Training	Dr. Frederick Hugo	4/15/2004	4/14/2007	3
ABJ50	Information Systems and Technology	Mr. C. Douglass Couto	4/15/2004	4/14/2007	3
ABJ50	Information Systems and Technology	Mr. N. B. "Ben" Nelson, III	4/15/2004	4/14/2007	3
ABE30	Transportation Issues in Major U.S. Cities	Ms. Cheri Heramb	4/15/2006	4/14/2007	1
ABJ35	Highway Traffic Monitoring	Mr. Mark P. Gardner	4/15/2001	4/14/2007	