



# National Transit Database (NTD) Rural Training 2010 Report Year

Lauren Tuzikow  
FTA



# Agenda

1. Rural Reporting Basics (Introduction)
2. NTD System Overview (Internet Reporting)
3. The Rural NTD (Forms)
4. Questions

# SAFETEA-LU Law: Added Rural NTD Requirements

## *5335 (a) National Transit Database*

- (a) To help meet the needs of individual public transportation systems, the U.S. government, State and local governments, and the public for information on which to base public transportation service planning, the Secretary of Transportation shall maintain a reporting system, using uniform categories to accumulate public transportation financial and operating information and using a uniform system of accounts. **The reporting and uniform systems shall contain appropriate information to help any level of government make a public sector investment decision. The Secretary may request and receive appropriate information from any source.**

## *5335 (b) Reporting and Uniform Systems*

- (b) The Secretary may award a grant under Section 5307 **or 5311** only if the applicant, and **any person that will receive benefits directly** from the grant, are subject to the reporting and uniform systems.

# SAFETEA-LU: Additional Requirements in Law

- 5311 (b)(4) Data Collection
  - Each recipient under this section shall submit an annual report to the Secretary containing information on capital investment, operations, and service provided with funds received under this section, including:
    - Total annual revenue
    - Sources of revenue
    - Total annual operating costs
    - Total annual capital costs
    - Fleet size and type, and related facilities
    - Revenue vehicle miles; and
    - Ridership



# Who Reports

- A State reports on behalf of all subrecipients each year
  - Unless the subrecipient provides NTD with a Full Report
    - A directly reporting Indian Tribe
    - A subrecipient submitting a complete Annual (Urban) report
      - The Annual report does not receive a 9 or Fewer Vehicle Waiver
- A State reports on behalf of any subrecipient that:
  - Received 5311 funds from the State in the current year
  - Benefit from Capital Assets purchase with a 5311 grant in a previous year
    - Vehicles: up until the FTA minimum useful life
    - Facilities: until replaced
  - Previously received 5311 funds from the State and is expected to apply for 5311 Funds from the State in the future

# What to Report

- For Each Subrecipient
  - A complete report of all transit operations
- Data Including
  - Basic Identification information
  - Financial information
  - Non-financial information
- The Forms
  - **RU-10:** Agency Identification
  - **RU-20:** General Public Transit Service
  - **RU-20 IB:** Intercity Bus
  - **RU-22:** Directly Reporting Tribal Recipient
  - **RU-23:** Urban Recipient
  - **RU-30:** Rural Public Transit Service Summary



# NTD Transit: Modes



Bus (MB)



Intercity Bus (IB)



Demand Response (DR)



Vanpool (VP)

# When To Report

## State 2010 FY Ends

## State Report Deadline

If you fiscal year ends between:

Your report is due:

Jan. 1 – June 30, 2010

November 30, 2010

July 1 – Sept. 30, 2010

January 31, 2011

Oct. 1 – Dec. 31, 2010

April 29, 2011

# Fiscal Years

- First preference is to use data you collect for any existing State Reports
- States may request to report subrecipient data according to their own schedule and reporting periods under the following conditions:
  - Must be for the current NTD report year
  - Subrecipient data must be for a consecutive 12 month period ending in the current year
  - Must meet overall program deadlines
    - Example: If all your subrecipients report by calendar year and a calendar-year report would accommodate a large number of subrecipients



# Reporters by FTA Region

Region	State Agencies	Rural ID
I	7	1R0#
II	2	2R0#
III	5	3R0#
IV	8	4R0#
V	6	5R0#
VI	5	6R0#
VII	4	7R0#
VIII	6	8R0#
IX	7	9R0#
X	4	0R0#
Total	54	

Region	Tribal Agencies	Rural ID
I	2	1T0#
II	0	2T0#
III	0	3T0#
IV	3	4T0#
V	4	5T0#
VI	13	6T0#
VII	4	7T0#
VIII	13	8T0#
IX	9	9T0#
X	18	0T0#
Total	66	

# State Subrecipient

- Unique Rural NTD ID for each Subrecipient
  - Automatically assigned by NTD
  - Remains the same for each Report Year
  - First 4 characters – refers to the State ID
  - Second 3 characters – refers to the Subrecipient ID
- Example
  - OR01-003
    - OR01: Idaho
    - OR01-003: Mountain Rides Transit Authority



# Where Is Rural Transit?



# Agenda

1. Rural Reporting Basics (Introduction)
2. NTD System Overview (Internet Reporting)
3. The Rural NTD (Forms)
4. Questions

# Changes in 2010 Reporting

## Internet Reporting

- Changes
  - New rural NTD IDs for Tribes
- Clarifications
  - None

**NTD**

National Transit Database  
Federal Transit Administration



Contact the NTD Help Desk



**Internet Reporting Login**  
Password and ID Required

[What is the NTD?](#)

## **Reporting Manuals**

[Annual Reporting](#)

[Monthly Reporting](#)

[Safety and Security Reporting](#)

[Rural Reporting](#)

[Sampling Manual](#)

## **Data, Publications and Reference Materials**

[NTD Glossary](#)

[NTD Reference Materials](#)

[Access NTD Data](#)

## **NTD Resources**

[FTA / NTD Presentations, Announcements and Updates](#)

[NTD Feedback](#)

[Seminars and Training](#)

[Transit Agency Listing by Region and Other External Links](#)

Last Updated: 04/26/2010

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# Manual, Glossary, and Spreadsheets



Welcome to Rural Reporting Manual page

[Home](#)

[Current Rural Data Reporting Manual](#) (HTML and Downloadable PDF files)

[Rural Data Reporting Manual Archives](#) (HTML and Downloadable PDF files)

[Glossary](#) (HTML)

[2009 Rural General Public Transit Service form \(RU-20\) Spreadsheet](#) (Excel)

[2009 Rural Intercity Bus \(RU-20\) Spreadsheet](#) (Excel)

[Overview of NTD Internet Reporting System Forms](#) (HTML)

## 2009 Rural Reporting Changes and Highlights

### Changes

The Rural General Public Transit Service form (RU-20) incorporates the following:

- Adding a line to report FTA Tribal funds (5311)
- Adding a line to report Other FTA funds
- Adding a line to report Other funds
- Adding a line to report American Recovery and Reinvestment Act of 2009 (ARRA) Other than Urbanized Area Formula funds (5311)
- Adding a line to report ARRA Tribal Transit funds (5311)
- Adding a line to report ARRA Transit Investment for Greenhouse Gas and Energy Reduction (TIGGER) funds.

The Rural Intercity Bus form (RU-20) incorporates the following:

- Adding a line to report ARRA grants for planning and capital expenses (5311)a
- Adding a line to report ARRA grants for operating expenses and provision of trips (5311).

### Clarifications

The RU-20 form instructions include clarification of:

- Preventive maintenance as a operating cost
- Seating Capacity.

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Last Updated: 10/30/2009

### [Internet Reporting Login](#)

Password and ID Required

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# Internet Reporting Login



Welcome to The National Transit Database

[Home](#)

## Internet Reporting Login

User Name

Password

Username and Password Required



### Warning

You are accessing a U.S. Government information system. This information system, including all related equipment, networks, and network devices, is provided for U.S. Government-authorized use only. Unauthorized or improper use of this system is prohibited, and may result in civil and criminal penalties, or administrative disciplinary action. The communications and data stored or transiting this system may be, for any lawful Government purpose, monitored, recorded, and subject to audit or investigation. By using this system, you understand and consent to such terms.

NTD Release 1.09 - 080309



# User ID and Password

- 4 different access levels
  - Director of the Transit Unit (**DIR**#R##, **DIR**#T##)
  - NTD Contact (**RUR**#R##, **RUR**#T##)
  - Editor (**EDT**#R##, **EDT**#T##)
  - Viewer (**VRW**#R##, **VRW**#T##)
- Obtaining a username and password
  - Contact your Rural Analyst
    - (202) 366-2059
    - Lauren.tuzikow@dot.gov

# Home Tab

Rural Internet Reporting - Home [Logout](#)

NTD ID: Agency Name: Report: Working Data

Home e-File Annual Notes Issues Reports Communications Sys Admin Help

Welcome to Rural Internet Reporting

**Analyst Contact Information**

Contact	Lauren Tuzikow
Phone	(202)366-2059
Email	

**Announcements**

Date	Title
March 22, 2009	<a href="#">New Contact Information for Rural NTD</a>

NTD Privacy Notice - Internet Reporting

NTD Release: 1.17 - 020510

Navigate

# e-File Tab

Rural Internet Reporting - e-File Summary [Logout](#)

NTD ID:      Agency Name:      Report Year: 2007

Home **e-File** Annual Notes Issues Reports Communications Sys Admin Help

Report Stage	<u>Date Sent To NTD</u>	<u>Date Returned From NTD</u>
Close Out	7/28/08	
Revision 2	7/11/08	7/24/08
Revision 1	6/2/08	7/2/08
Original Submission	5/28/08	6/2/08

Waivers

	<u>Year</u>	<u>Create Date</u>	<u>Routing Date</u>	<u>Status</u>
<a href="#">Add Waiver</a>				

Other Agency Requests

	<u>Year</u>	<u>Create Date</u>	<u>Routing Date</u>	<u>Status</u>
Rural Extension Request	2007	3/11/08	4/14/08	Not Submitted
Rural Other Correspondence	2007	7/11/08	7/11/08	Received
Rural Other Correspondence	2007	7/11/08	7/11/08	Received

[Add Correspondence](#)

Outgoing NTD Correspondence

	<u>Year</u>	<u>Create Date</u>	<u>Routing Date</u>	<u>Status</u>
Rural Close Out	2007	7/29/08	8/14/08	Approved

# Annual Tab

NTD ID: Agency Name: Report: RY 2010 Working Data



[Home](#) [e-File](#) [Annual](#) [Notes](#) [Issues](#) [Reports](#) [Communications](#) [Sys Admin](#) [Help](#)

Form Name

Update  
User

Update  
Date

Rural Transit

State Agency Identification (RU-10)

System

[Print All](#) (1) forms

NTD ID: Agency Name: Report: RY 2010 Working Data



[Home](#) [e-File](#) [Annual](#) [Notes](#) [Issues](#) [Reports](#) [Communications](#) [Sys Admin](#) [Help](#)

Form Name

Update  
User

Update  
Date

Rural Transit

State Agency Identification (RU-10)

Rural General Public Transit Service (RU-20) TR -001

Statewide Summary (RU-30)

DIRTR 11/19/09

DIRTR 11/23/09

DIRTR 11/23/09

[Add Form](#) [Submit Report](#) [Print All](#)

# Notes Tab

Rural Internet Reporting - Notes Summary

[Logout](#)

NTD ID: Agency Name: Report: RY 2010 Working Data



Home e-File Annual **Notes** Issues Reports Communications Sys Admin Help

<u>Form name</u>	<u>Note type</u>	<u>Note category</u>	<u>FTA category</u>	<u>Comments</u>	<u>User ID</u>	<u>Date</u>
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Report note

Rural transit module

Note:  
Text

# Issues Tab

Rural Internet Reporting - Issues Summary [Logout](#)

NTD ID:      Agency Name:      Report: RY 2010 Working Data

[Home](#) [e-File](#) [Annual](#) [Notes](#) [Issues](#) [Reports](#) [Communications](#) [Sys Admin](#) [Help](#)

<u>Form Name</u>	<u>Mode / Service</u>	<u>Issue Type</u>	<u>Issue #</u>	<u>Issue Status</u>	<u>Validation Status</u>	<input checked="" type="checkbox"/> Active only
Rural Transit						

- For the 2010 RY – No automated issues checks

# Reports Tab

Rural Internet Reporting - Reports [Logout](#)

NTD ID: Agency Name: Report: RY 2010 Working Data

Home e-File Annual Notes Issues **Reports** Communications Sys Admin Help

State Revenue Vehicle Inventory Report

# State Revenue Vehicle Inventory Report - Example

## NTD Internet Reporting - State Revenue Vehicle Inventory Report

State ID: Reporting Year:

State ID	Subrecipient ID	RM #	Number of Vehicles in Total Fleet	Vehicle Type	Vehicle Length	Seating Capacity	Year of Manufacture	Largest Source of Funding for Purchase / Lease of Vehicles	Number of ADA Accessible Vehicles in Fleet	Ownership Code
		00010	2	Bus	21.00	11	2006	FTA	2	Owned By Service Provider
		00011	1	Bus	21.00	11	2008	FTA	1	Owned By Service Provider
		00002	4	Bus	40.00	20	2004	FTA	4	Owned By Service Provider
		00003	1	Bus	35.00	22	2002	FTA	1	Owned By Service Provider
		00004	1	Bus	25.00	12	1997	FTA	1	Owned By Service Provider
		00005	1	Bus	35.00	44	1996	FTA	1	Owned By Service Provider
		00001	1	Bus	25.00	8	2007	FTA	1	Owned By Service Provider
		00007	2	Bus	30.00	29	2006	FTA	2	Owned By Service Provider
		00008	1	Bus	35.00	35	2007	FTA	1	Owned By Service Provider
		00009	1	Van	20.00	15	1999	Other Federal	0	Owned By Service Provider
		00010	1	Van	20.00	15	2000	Other Federal	0	Owned By Service Provider
		00011	1	Van	20.00	15	2000	Private	0	Owned By Service Provider
		00012	3	Van	20.00	15	2003	Private	0	Owned By Service Provider
		00013	2	Van	20.00	15	2008	Other Federal	0	Owned By Service Provider
		00001	2	Bus	30.00	29	2002	FTA	2	Owned By Service Provider
		00002	2	Bus	30.00	29	1995	Private	2	Owned By Service Provider
		00003	1	Van	20.00	7	1994	Private	1	Owned By Service Provider
		00004	1	Bus	30.00	31	1990	FTA	0	Owned By Service Provider
		00005	2	Bus	30.00	31	1989	FTA	0	Owned By Service Provider
		00006	1	Bus	30.00	31	1979	FTA	0	Owned By Service Provider
		00015	1	Van	18.00	7	2006	FTA	0	Owned By Service Provider
		00016	1	Bus	24.00	14	1999	FTA	1	Owned By Service Provider
		00017	3	Bus	35.00	32	1997	FTA	3	Owned By Service Provider
		00018	1	Bus	24.00	14	1996	FTA	0	Owned By Service Provider
		00008	1	Van	20.00	8	2002	FTA	1	Owned By Service Provider
		00001	1	Van	20.00	4	2007	State or Local	1	Owned By Service Provider
		00003	1	Van	20.00	5	2005	FTA	1	Owned By Service Provider
		00006	1	Van	20.00	8	2003	FTA	1	Owned By Service Provider
		00013	4	Van	18.00	7	2008	FTA	0	Owned By Service Provider
		00014	1	Bus	35.00	33	2008	FTA	1	Owned By Service Provider

# Communications Tab

Rural Internet Reporting - Communications Summary [Logout](#)

NTD ID: Agency Name: Report Year: 2007

Home e-File Annual Notes Issues Reports **Communications** Sys Admin Help

Process Filter  Comm. Type Filter

[Filter](#)  
[Refresh](#)

<a href="#">Date</a>	<a href="#">Agency</a>	<a href="#">Analyst</a>	<a href="#">Logger</a>	<a href="#">Process</a>	<a href="#">Comm. Type</a>	<a href="#">Subject</a>	<a href="#">Attachment</a>
7/28/2008		ruby		Annual Report	Message	Report Submission	
7/11/2008		ruby		Annual Report	Message	Report Submission	
6/02/2008		ruby		Annual Report	Message	Report Submission	
5/28/2008		ruby		Annual Report	Message	Report Submission	

# Sys Admin Tab

Rural Internet Reporting - System Administration [Logout](#)

NTD ID: Agency Name: Report: RY 2010 Working Data

Home e-File Annual Notes Issues Reports Communications **Sys Admin** Help

Select one of the following Admin Functions:

[Change Password](#)

Change Password

Manage Sub-recipients:

[Add Sub-Recipient](#)

[Activate Sub-Recipient](#)

[Deactivate Sub-Recipient](#)

Add, activate, deactivate subrecipients

Rural Internet Reporting - Add New Sub-Recipient [Logout](#)

NTD ID: Agency Name: Report: RY 2010 Working Data

Home e-File Annual Notes Issues Reports Communications **Sys Admin** Help

Sub-Recipient Name:\*

Sub-Recipient Type:\*

Make Selection

Make Selection

Tribal

Non Tribal

Save

Close

# Help Tab

Rural Internet Reporting - Help [Logout](#)

NTD ID: Agency Name: Report: RY 2008 Working Data

Home e-File Annual Notes Issues Reports Communications Sys Admin **Help**

For help in completing the Internet Reporting forms select from one of the links below.

**Using the Reporting Manual**  
Each module of all manuals is presented as an .html document.

You will see a Table of Contents listed, click on the section of the manual that you need. Once you have accessed the .html file you can search for the information you need either by scrolling through the file to the appropriate section of the manual or you can search the document by pressing the **Ctrl** key and the **F** key at the same time. A window will open. In the **Find what** box, type in the word or phrase that you are looking for and click the **Find Next** button. You may repeat this action until you find the text that you are looking for.

For downloading and printing PDF files, see specific instructions.

**Current Reporting Manual**

[Rural Reporting Manual](#)

For prior year Reporting Manuals, please visit [www.ntdprogram.gov](http://www.ntdprogram.gov).

# Agenda

1. Rural Reporting Basics (Introduction)
2. NTD System Overview (Internet Reporting)
3. The Rural NTD (Forms)
4. Questions

# Agency Identification Form (RU-10)

Pre-loaded  
with  
2009 close  
out data

**Rural Internet Reporting - Agency Identification (RU-10)** [Logout](#)

NTD ID: #R## or #T## Agency Name: State or Indian Tribe Report: RY 2010

Home e-File Annual Notes Issues Reports Communications Sys Admin Help

Form Name: Agency Identification (RU-10) [Add Form Note](#) [Close Form](#)

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**01 Agency Identification Information**

Agency Name *	<input type="text"/>	Fiscal Year *	2010
Mailing address line 1 *	<input type="text"/>	P.O. Box	<input type="text"/>
Mailing address line 2	<input type="text"/>	Zip code * (ex: 22222)	<input type="text"/> - <input type="text"/>
City *	<input type="text"/>	FTA Recipient ID	<input type="text"/>
State *	Select <input type="button" value="v"/>		
URL (ex: www.url.com)	<input type="text"/>		
Agency Acronym	<input type="text"/>		

---

**02 Director of the Transit Unit**

<input type="text"/>	Initial	<input type="text"/>	Last Name *	<input type="text"/>
First Name *	<input type="text"/>			
Professional title *	<input type="text"/>			
Mailing address line 1 *	<input type="text"/>	P.O. Box	<input type="text"/>	
Mailing address line 2	<input type="text"/>	State *	Select <input type="button" value="v"/>	Zip code * (ex: 22222) <input type="text"/> - <input type="text"/>
City *	<input type="text"/>	Ext (ex: 1234)	<input type="text"/>	Fax * (ex: (555) 123-4567) <input type="text"/>
Phone * (ex: (555) 123-4567)	<input type="text"/>	Ext (ex: 1234)	<input type="text"/>	
Alternative Phone (ex: (555) 123-4567)	<input type="text"/>			
Email * (ex: ntd.user@ntd.com.)	<input type="text"/>			

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**03 Rural Contact**

<input type="text"/>	Initial	<input type="text"/>	Last Name *	<input type="text"/>
Honorific * (ex: Mrs, Capt, etc.)	<input type="text"/>			
First Name *	<input type="text"/>			
Professional title *	<input type="text"/>			
Mailing address line 1 *	<input type="text"/>	P.O. Box	<input type="text"/>	
Mailing address line 2	<input type="text"/>	State *	Select <input type="button" value="v"/>	Zip code * (ex: 22222) <input type="text"/> - <input type="text"/>
City *	<input type="text"/>	Ext (ex: 1234)	<input type="text"/>	Fax * (ex: (555) 123-4567) <input type="text"/>
Phone * (ex: (555) 123-4567)	<input type="text"/>	Ext (ex: 1234)	<input type="text"/>	
Alternative Phone (ex: (555) 123-4567)	<input type="text"/>			
Email * (ex: ntd.user@ntd.com.)	<input type="text"/>			

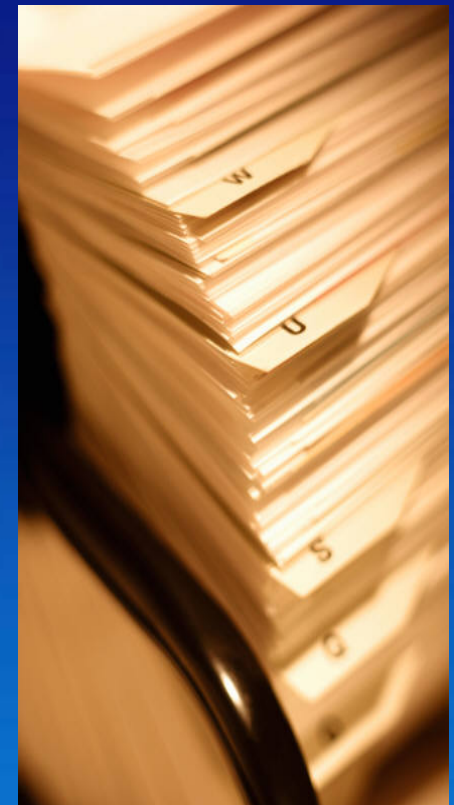
# Changes in 2010 Reporting

## RU-10

- Changes
  - Now referred to as “Agency Identification” Form
  - Additional phone line for alternative number (cell, blackberry)
- Clarifications
  - None

# RU-10 Data

- Update information as needed
- 3 Sections requiring basic information
  - Agency Identification Information
    - Name and address
    - Agency acronym, URL, FTA Recipient ID (TEAM)
  - Director of Transit Unit
    - Name and title
    - Mailing address and email
    - Phone and fax number
  - Rural Contact
    - Name and title
    - Mailing address and email
    - Phone and fax number



# General Public Transit Service (RU-20)

Rural Internet Reporting - Rural General Public Transit Service (RU-20) [Logout](#)

NTD ID: #R# or #T# Agency Name: State or Indian Tribe Report: RY 2010

Home e-File Annual Notes Issues Reports Communications Sys Admin Help

Form Name: Rural General Public Transit Service (RU-20) [Add Form Note](#) [Close Form](#)

**01 Subrecipient Basic Information**

Subrecipient legal name \*   
Mailing address line 1 \*   
Mailing address line 2   
City \*   
State \*   
Subrecipient acronym   
Is this RU-20 form for an Indian Tribe? ☐ Yes ☐ No  
Is this subrecipient an intercity bus provider? ☐ Yes ☐ No

Subrecipient ID  (State: #F##-### or Indian Tribe: #T##-###)  
Reporting Year End Date \*  (mm/dd/yyyy)  
Agency type   
P.O. Box   
County \*   
Zip code \*   (ex: 22222-2222)  
URL (website address)

**02 Subrecipient Contact Information**

Subrecipient contact person  
First name \*  Middle Initial  Last name \*   
Phone ((955) 123-4567) \*  Ext.

**03 Service Area** \*  Describe \*

**04 Modes** (check all that apply) \*

☐ Bus ☐ Demand Response  
If bus, is service deviated fixed route or fixed route only?  
☐ Vanpool ☐ Other  
☐ Other Describe \*

**Financial Information**

**Operating**

05 Total Annual Expenses   
Sources of Revenue Funds Expended  
06 Fare revenues   
07 Contract revenues   
08 Local funds   
09 State funds   
Federal Assistance  
10a FTA Capital Program funds (\$5309)   
10b FTA Special Needs of Elderly Individuals and Individuals with Disabilities Formula Program funds (\$5310)   
10c FTA Other than Urbanized Area Formula funds (\$5311)   
10d FTA Tribal Transit funds (\$5311)   
10e ARRA Other than Urbanized Area Formula funds (\$5311)   
10f ARRA Tribal Transit funds (\$5311)   
10g FTA Job Access and Reverse Commute Formula Program funds (\$5316)   
10h FTA New Freedom Program funds (\$5317)   
10i FTA Alternative Transportation in Parks and Public Lands Program funds (\$5320)   
10j ARRA TIGGER (Greenhouse Gas and Energy Reduction)   
10k Other FTA funds Describe \*   
10l Other Federal funds Describe \*   
11 Total Federal Assistance   
11a Other Funds Describe \*   
12 Total Annual Revenues Expended

**Capital**

05   
Add Asset Group

**Asset / Infrastructure Information**

06 13a RY18   
07 13b RY18   
08 13c RY18   
09 14 Total   
10a Facilities   
10b   
10c   
10d   
10e   
10f   
10g   
10h   
10i   
10j   
10k   
10l   
11   
11a   
11b   
11c   
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15v   
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15x   
15y   
15z   
16   
16a   
16b   
16c   
16d   
16e   
16f   
16g   
16h   
16i   
16j   
16k   
16l   
16m   
16n   
16o   
16p   
16q   
16r   
16s   
16t   
16u   
16v   
16w   
16x   
16y   
16z   
17   
17a   
17b   
17c   
17d   
17e   
17f   
17g   
17h   
17i   
17j   
17k   
17l   
17m   
17n   
17o   
17p   
17q   
17r   
17s   
17t   
17u   
17v   
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# Changes in 2010 Reporting

## RU-20

- Changes
  - “Report period end” is now called “Report Year End Date”
  - You can type in the Report Year End Date field
  - Current RY is preloaded in the Report Year End Date field
  - “Is this subrecipient of the State an Indian Tribe?” is now “Is this RU-20 form for an Indian Tribe?”
  - Capital expenses are now in column b next to Operating expenses
  - Total UPTs are calculated in the Service section
- Clarifications
  - Taxicab trips

# Subrecipient Description: Lines 1 – 4

**Rural Internet Reporting - Rural General Public Transit Service (RU-20)** [Logout](#)

NTD ID: #R## or #T## Agency Name: State or Indian Tribe Report: RY 2010

Home e-File Annual Notes Issues Reports Communications Sys Admin Help

Form Name: Rural General Public Transit Service (RU-20) [Add Form Note](#) [Close Form](#)

---

**01 Subrecipient Basic Information**

Subrecipient legal name *	<input type="text"/>	Subrecipient ID <input type="text"/> (State: #R##-#### or Indian Tribe: #T##-####)
Mailing address line 1 *	<input type="text"/>	Reporting Year End Date * <input type="text"/> (mm/dd/yyyy)
Mailing address line 2	<input type="text"/>	Agency type <input type="text" value="Select"/>
City *	<input type="text"/>	P.O. Box <input type="text"/>
State *	<input type="text" value="Select"/>	County * <input type="text"/>
Subrecipient acronym	<input type="text"/>	Zip code * <input type="text"/> <input type="text"/> (ex: 22222-2222)
Is this <b>RU-20</b> form for an Indian <b>Tribe</b> ?	<input type="radio"/> Yes <input type="radio"/> No	URL (website address) <input type="text"/>
Is this <b>subrecipient</b> an <b>intercity bus provider</b> ?	<input type="radio"/> Yes <input type="radio"/> No	

---

**02 Subrecipient Contact Information**

Subrecipient contact person	First name * <input type="text"/>	Middle Initial <input type="text"/>	Last name * <input type="text"/>
Phone ((555) 123-4567) *	<input type="text"/>	Ext. <input type="text"/>	

---

**03 Service Area \***  Describe \*

**04 Modes** (check all that apply) \*

<input type="checkbox"/> Bus	<input type="checkbox"/> Demand Response
If bus, is service deviated fixed route or fixed route only?	<input type="checkbox"/> Vanpool
<input type="text" value="Select"/>	<input type="checkbox"/> Other
	Describe * <input type="text"/>

# Subrecipient Basic Information

- **Line 1 – Subrecipient Basic Information**
  - Name and mailing address
  - Report Year End date
  - Agency Type
  - Counties (include up to 5)
  - Acronym and URL
    - N/A
  - Indian Tribe
  - Intercity bus provider
- **Line 2 – Subrecipient Contact Information**
  - Name and phone number
- **Line 3 – Service Area**
- **Line 4 – Mode**



# Financial Section: Lines 5 – 12

Financial Information	a		b
	Operating		Capital
05 <b>Total Annual Expenses</b>	<input type="text"/>		05 <input type="text"/>
<b>Sources of Revenue Funds Expended</b>			
06 Fare revenues	<input type="text"/>		
07 Contract revenues	<input type="text"/>		
08 Local funds	<input type="text"/>		08 <input type="text"/>
09 State funds	<input type="text"/>		09 <input type="text"/>
<b>Federal Assistance</b>			
10a FTA Capital Program funds (§5309)	<input type="text"/>		10a <input type="text"/>
10b FTA Special Needs of Elderly Individuals and Individuals with Disabilities Formula Program funds (§5310)	<input type="text"/>		10b <input type="text"/>
10c FTA Other than Urbanized Area Formula funds (§5311)	<input type="text"/>		10c <input type="text"/>
10d FTA Tribal Transit funds (§5311)	<input type="text"/>		10d <input type="text"/>
10e ARRA Other than Urbanized Area Formula funds (§5311)	<input type="text"/>		10e <input type="text"/>
10f ARRA Tribal Transit funds (§5311)	<input type="text"/>		10f <input type="text"/>
10g FTA Job Access and Reverse Commute Formula Program funds (§5316)	<input type="text"/>		10g <input type="text"/>
10h FTA New Freedom Program funds (§5317)	<input type="text"/>		10h <input type="text"/>
10i FTA Alternative Transportation in Parks and Public Lands Program funds (§5320)	<input type="text"/>		10i <input type="text"/>
10j ARRA TIGGER (Greenhouse Gas and Energy Reduction)	<input type="text"/>		10j <input type="text"/>
10k Other FTA funds	<input type="text"/>	Describe* <input type="text"/>	10k <input type="text"/>
10l Other Federal funds	<input type="text"/>	Describe* <input type="text"/>	10l <input type="text"/>
11 <b>Total Federal Assistance</b>	<input type="text"/>		11 <input type="text"/>
11a Other Funds	<input type="text"/>	Describe* <input type="text"/>	11a <input type="text"/>
12 <b>Total Annual Revenues Expended</b>	<input type="text"/>		12 <input type="text"/>

# Funds Expended: Tips for Financials

- Accrual based accounting
  - Report expenditures as soon as they result in liabilities for benefits received
  - Report grant funds as they are earned
- Total expenses should match the figure in your annual audit
  - Total Operating Expenses = Total Operating Revenues Expended
  - Total Capital Expenses = Total Capital Revenues Expended
  - Line 5 = Line 12
- Report Federal assistance by program
- Report based on ALL transit operations

# General Expense Lines

## General sources of revenues

- Line 6: Fares (Operating only)
- Line 7: Contract Revenues (Operating only)
- Line 8: Local Assistance
- Line 9: State Assistance
- Line 10: Federal Government Assistance

# Federal Assistance Lines

Report Federal assistance by program

- Line 10a: 5309 – FTA Capital Program funds
- Line 10b: 5310 – FTA Special Needs of Elderly Individuals and Individuals with Disabilities
- Line 10c: 5311 – FTA Other than Urbanized Area (Rural)
- Line 10d: 5311 – FTA Tribal Transit funds
- Line 10e: ARRA Other than Urbanized Area Formula funds
- Line 10f: ARRA Tribal Transit funds
- Line 10g: 5316 – FTA Job Access and Reverse Commute Program funds
- Line 10h: 5317 – FTA New Freedom Program funds
- Line 10i: 5320 – FTA Alternative Transportation in Parks and Public Lands Program funds
- Line 10j: ARRA TIGGER (Greenhouse Gas and Energy Reduction) (**Capital** only)
- Line 10k: Other FTA funds
- Line 10l: Other Federal funds



U.S. Department of  
Transportation

# Asset / Infrastructure: Lines 13 – 15

## Asset / Infrastructure Information

Add Fleet Group

	a	b	c	d	e	f	g	h
	Number of Vehicles in Total Fleet	Vehicle Type	Vehicle Length (in feet)	Seating Capacity	Year of Manufacture	Largest Source of Funding for Purchase / Lease of Vehicles	Number of ADA Accessible Vehicles in Fleet	Ownership Code
13a RVI#	<input type="text"/>	<input type="text" value="Select"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="Select"/>	<input type="text"/>	<input type="text" value="Select"/>
13b RVI#	<input type="text"/>	<input type="text" value="Select"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="Select"/>	<input type="text"/>	<input type="text" value="Select"/>
13c RVI#	<input type="text"/>	<input type="text" value="Select"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="Select"/>	<input type="text"/>	<input type="text" value="Select"/>
14 Total	<input type="text"/>						<input type="text"/>	

	a	b	c	d	e
	Owned by Service Provider	Owned by Public Agency for Service Provider	Leased by Public Agency for Service Provider	Leased by Service Provider	Total
15 Number of general purpose maintenance facilities	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

# Revenue Vehicle Inventory

- Required by SAFETEA-LU
- Vehicle data is pre-filled from previous years
- Report identical vehicles together on same line
- Line 13 – Vehicle data required
  - Number of vehicles in total fleet
  - Vehicle type (Bus, Cutaway, Van, SUV, etc.)
  - Vehicle length
  - Seating capacity
  - Year of manufacture
  - Largest source of funding
  - ADA accessibility
  - Ownership code (leased or owned)
- Line 14 – Total vehicles and ADA accessible vehicles

# Facilities

- Line 15
  - Report number of general purpose maintenance facilities
    - Report the number of facilities by ownership type at the end of the subrecipient's fiscal year
    - Garages and building where routine maintenance and minor repairs are performed

# Other Resources, Service, and Safety: Lines 16 – 23

## Other Resources

a

- 16 Number of volunteer drivers
- 17 Number of personal vehicles in service
- 18 Total annual taxicab/unlinked trips

## Service Data

a

b

c

d

e

f

g

Annual  
Vehicle  
Revenue  
Miles

Annual  
Vehicle  
Revenue  
Hours

Regular Unlinked  
Passenger Trips

Sponsored  
Unlinked  
Passenger  
Trips

Total Trips

- 19a Bus
- 19b Demand Response
- 19c Vanpool
- 19d Other
- 20 **Total**

## Safety Data

a

- 21 Reportable incidents
- 22 Fatalities
- 23 Injuries

# Other Resources

- Line 16 – Number of volunteer drivers
- Line 17 – Number of personal vehicles in service
  - Vehicles routinely used by the agency
  - Do not include taxi
- Line 18 – Total annual taxicab unlinked trips
  - Number of trips provided by taxicab

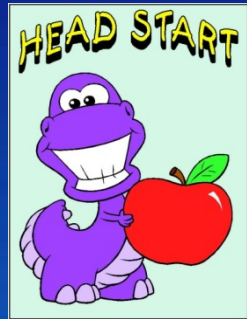


# Service Data

- Line 19a – Bus
- Line 19 b – Demand Response
- Line 19 c – Vanpool
- Line 19d – Other
- Columns are placed in ( ) on validation attachments
- Column a – Vehicle Revenue Miles
  - Miles for vehicle in service
- Column c – Vehicle Revenue Hours
  - Hours vehicle is in service

# Unlinked Passenger Trips

- Column d – Regular Unlinked Passenger Trips
  - Normal public transit service, open to general public (i.e.: bus trip)
  - For demand response, eligible ADA transit trips are public by law
  - Unlinked means – transfers (if any) create a new trip
  - Unlinked = Boardings
  - Exclude Sponsored Trips
- Column e – Sponsored Unlinked Passenger Trips
  - Only relevant to demand response service
  - Public transportation paid in whole or part directly to the transit provider by a third party
  - Sponsored by an outside organization like Veteran Administration, Medicaid, sheltered workshops, Assisted Living Centers, and Head Start programs, etc.



# Safety Data

- Line 21 – Incidents
  - Any event resulting in 1 or more fatalities
  - Any event resulting in 1 or injuries
  - Any event resulting in total property damage of \$25,000 or more
- Line 22 – Fatalities
  - Anyone who dies associated with transit revenue operations
- Line 23 – Injuries
  - A reportable injury requires immediate medical transportation away from the scene
  - Only include injuries associated with transit revenue operations



# Intercity Bus (RU-20 IB)

Rural Internet Reporting - Rural General Public Transit Service (RU-20)
Logout

NTD ID: #R## or #T##
Agency Name: State or Indian Tribe
Report: RY 2010

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Issues
Reports
Communications
Sys Admin
Help

Form Name: Rural General Public Transit Service (RU-20) (Intercity Bus Providers)
Add Form Note
Close Form

### 01 Subrecipient Basic Information

Subrecipient legal name \*
Mailing address line 1 \*
Mailing address line 2
City \*
State \*
Subrecipient acronym

Subrecipient ID (State: #R##-### or Indian Tribe: #T##-###)
Reporting Year End Date\* (mm/dd/yyyy)
Agency type
P.O. Box
County \*
Zip code \* (ex: 22222-2222)
URL (website address)

Is this RU-20 form for an Indian Tribe? ☐ Yes ☐ No
Is this subrecipient an intercity bus provider? ☒ Yes ☐ No

### 02 Subrecipient Contact Information

Subrecipient contact person
First name\*
Middle Initial
Last name\*
Phone ((555) 123-4567)\*
Ext.

### 03 Service Area\*

Select
Describe\*

### 04 Modes (check all that apply)\*

☒ Intercity bus (IB)

### Financial Information

a

#### Federal Operating Assistance

10c.1	\$5311 grants for planning and capital expenses	
10c.2	\$5311 grants for operating expenses and provision of trips	
10c.3	ARRA \$5311 grants for planning and capital expenses	
10c.4	ARRA \$5311 grants for operating expenses and provision of trips	

### Service Data

	a	b	c	d	e	f	g
		\$5311 Intercity Bus Vehicle Revenue Miles				\$5311 Intercity Bus Unlinked Passenger Trips	
19e Intercity bus							

Save
Close
Print

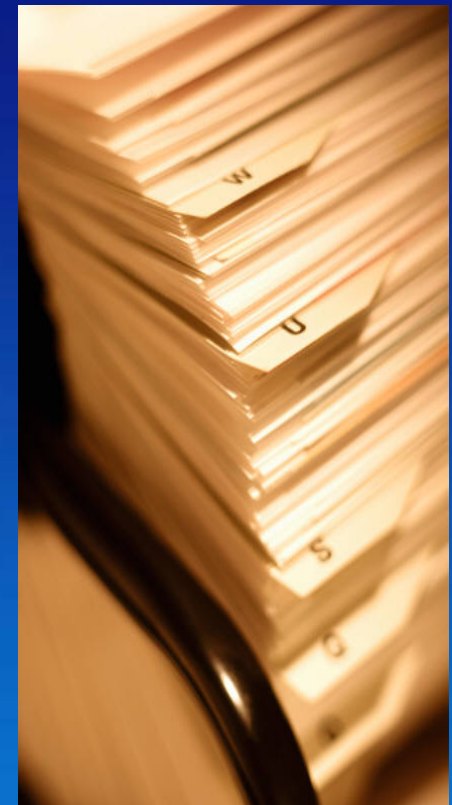
# Changes in 2010 Reporting

## RU-20 IB

- Changes
  - None
- Clarifications
  - None

# Subrecipient Basic Information

- **Line 1 – Subrecipient Basic Information**
  - Name and mailing address
  - Report Year End date
  - Agency Type
  - County
  - Acronym and URL
    - N/A
  - Indian Tribe
  - Intercity bus provider – yes
- **Line 2 – Subrecipient Contact Information**
  - Name and phone number
- **Line 3 – Service Area**
- **Line 4 – Mode**
  - Intercity bus – prefilled



# IB Financial and Service Data

- Financial Information – 5311 funding including ARRA
  - 10c.1: 5311 grants for planning and capital expenses
  - 10c.2: 5311 grants for operating expenses and provision of trips
  - 10c.3: ARRA 5311 grants for planning and capital expenses
  - 10c.4: ARRA 5311 grants for operating expenses and provision of trips
- Service Data – if funds for operating and provision of trips
  - Line 19e
    - Column b: 5311 Intercity Bus Vehicle Revenue Miles
    - Column f: 5311 Intercity Bus Unlinked Passenger Trips

# Directly Reporting Tribal Recipient (RU-22)

**Rural Internet Reporting - Directly Reporting Tribal Recipient (RU-22)** [Logout](#)

NTD ID: #R## or #T## Agency Name: State or Indian Tribe Report: RY 2010

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**Form Name:** Directly Reporting Tribal Recipient (RU-22) [Add Form Note](#) [Close Form](#)

**01 Tribal Basic Information**

Subrecipient legal name\*

Mailing address line 1\*

Mailing address line 2

City\*

State\*

Subrecipient acronym

Subrecipient ID  (State: #R###-#### or Indian Tribe: #T###-####)

Agency type

P.O. Box

County\*

Zip code\*  -  (ex: 22222-2222)

URL (website address)

**02 Subrecipient Contact Information**

Subrecipient contact person First name\*  Middle Initial  Last name\*

Phone ((555) 123-4567)\*  Ext.

**Financial Information**

	a	b
	Operating	Capital
10c FTA Other than Urbanized Area Formula funds (\$531f)	<input type="text"/>	10c <input type="text"/>
10e ARRA Other than Urbanized Area Formula funds (\$531f)	<input type="text"/>	10e <input type="text"/>

# Changes in 2010 Reporting

## RU-22

- Changes
  - New form
- Clarifications

NEW

# When to Use the RU-22 Form

- Identifies State 5311 funds not captured in your regular Rural report
- Essentially, only use as needed
- Report Tribes who receive State 5311 funds, but report directly to NTD
  - Use one form per Tribe
  - Add Tribe using “Manage Subrecipient Tools” through “System Admin” tab
  - Add the RU-22 using “Add Form” button on the “Annual” tab
- Treat as subrecipient
- Activate and deactivate yearly

# Tribal Basic Information: Lines 1 – 2, 10c, 10e

- **Line 1 – Tribal Subrecipient Basic Information**
  - Name and mailing address
  - Agency Type – public agency (Tribal)
  - Counties (include up to 5)
  - Acronym and URL
    - N/A
- **Line 2 – Subrecipient Contact Information**
  - Name and phone number
- **Line 10c and 10e – Financial Information**
  - 5311 FTA Other than Urbanized Area Formula funds
    - Operating
    - Capital
  - 5311 ARRA Other than Urbanized Area Formula funds
    - Operating
    - Capital



## Urban Recipient (RU-23)

[Logout](#)

NTD ID: #R## or #T##

Agency Name: State or Indian Tribe

Report: RY 2010

[Home](#)
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[Issues](#)
[Reports](#)
[Communications](#)
[Sys Admin](#)
[Help](#)

Form Name: Urban Recipient (RU-23)

[Add Form Note](#)
[Close Form](#)

01 Urban Agency Basic Information

Subrecipient legal name \*

Mailing address line 1 \*

Mailing address line 2

City \*

State \*

Select ▼

Subrecipient acronym

Subrecipient ID

(State: #R##-### or Indian Tribe: #T##-###)

Agency type

Select ▼

P.O. Box

County \*

Zip code \*

-

(ex: 22222-2222)

URL (website address)

02 Subrecipient Contact Information

Subrecipient contact person

First name \*

Middle Initial

Last name \*

Phone ((555) 123-4567) \*

Ext.

Financial Information

a

b

Operating

Capital

10c FTA Other than Urbanized Area Formula funds (\$531f)

10c

10e ARRA Other than Urbanized Area Formula funds (\$531f)

10e

Save

Close

Print

# Changes in 2010 Reporting

## RU-23

- Changes
  - New form
- Clarifications

NEW

# When to Use the RU-23 Form

- Identifies State 5311 funds not captured in your regular Rural report
- Essentially, only use as needed
- Report Urban agencies who receive State 5311 funds, but provide a complete, full NTD report in the Urban module
  - Use one form per Urban Agency
  - Add Urban Agency using “Manage Subrecipient Tools” through “System Admin” tab
  - Add the RU-23 using “Add Form” button on the “Annual” tab
- Treat as subrecipient
- Activate and Deactivate yearly

# Urban Agency Basic Information: Lines 1 – 2, 10c, 10e

- **Line 1 – Tribal Subrecipient Basic Information**
  - Name and mailing address
  - Agency Type – public agency (Tribal)
  - Counties (include up to 5)
  - Acronym and URL
    - N/A
- **Line 2 – Subrecipient Contact Information**
  - Name and phone number
- **Line 10c and 10e – Financial Information**
  - 5311 FTA Other than Urbanized Area Formula funds
    - Operating
    - Capital
  - 5311 ARRA Other than Urbanized Area Formula funds
    - Operating
    - Capital



# Rural Public Transit Service Summary (RU-30)

Rural Internet Reporting - Rural Public Transit Service Summary (RU-30) [Logout](#)

NTD ID: #R## or #T## Agency Name: State or IndianTribe Report: RY 2010

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Form Name: Rural Public Transit Service Summary (RU-30) [Add Form Note](#) [Close Form](#)

Counties Served

a Number of counties Statewide

b Number of counties with § 5311 service

Administrative Costs

c § 5311 Expended on State Admin

**General Public Transit Service RU-20**

**Financial Information**

	a Operating	b Capital
05 Total Annual Expenses	<input type="text"/>	<input type="text"/>
<b>Sources of Revenue Funds Expended</b>		
06 Fare revenues	<input type="text"/>	
07 Contract revenues	<input type="text"/>	
08 Local funds		<input type="text"/>
09 State funds		<input type="text"/>
<b>Federal Assistance</b>		
10a FTA Capital Program funds (§5309)	<input type="text"/>	<input type="text"/>
10b FTA Special Needs of Elderly Individuals and Individuals with Disabilities Formula Program funds (§5310)	<input type="text"/>	<input type="text"/>
10c FTA Other than Urbanized Area Formula funds (§5311)	<input type="text"/>	<input type="text"/>
10c.1 §5311 grants for planning and capital expenses	<input type="text"/>	
10c.2 §5311 grants for operating expenses and provision of trips	<input type="text"/>	
10c.3 ARRA §5311 grants for planning and capital expenses	<input type="text"/>	
10c.4 ARRA §5311 grants for operating expenses and provision of trips	<input type="text"/>	
10d FTA Tribal Transit funds (§5311)	<input type="text"/>	<input type="text"/>
10d FTA Tribal Transit funds (§5311)	<input type="text"/>	<input type="text"/>
10e ARRA Other than Urbanized Area Formula funds (§5311)	<input type="text"/>	<input type="text"/>
10i ARRA Tribal Transit funds (§5311)	<input type="text"/>	<input type="text"/>
10g FTA Job Access and Reverse Commute Formula Program funds (§5316)	<input type="text"/>	<input type="text"/>
10h FTA New Freedom Program funds (§5317)	<input type="text"/>	<input type="text"/>
10i FTA Alternative Transportation in Parks and Public Lands Program funds (§5320)	<input type="text"/>	<input type="text"/>
10j ARRA TIGER (Greenhouse Gas and Energy Reduction)	<input type="text"/>	<input type="text"/>
10k Other FTA funds	<input type="text"/>	<input type="text"/>
10l Other Federal funds	<input type="text"/>	<input type="text"/>
11 Total Federal Assistance	<input type="text"/>	<input type="text"/>
11a Other Funds	<input type="text"/>	<input type="text"/>
12 Total Annual Revenues Expended	<input type="text"/>	<input type="text"/>

**Asset / Infrastructure Information**

	a	b	c	d	e	f	g	h
14 Total	<input type="text"/>						<input type="text"/>	
<b>Facilities</b>								
	a	b	c	d	e			
	Owned by Service Provider	Owned by Public Agency for Service Provider	Leased by Public Agency for Service Provider	Leased by Service Provider	Total			
15 Number of general purpose maintenance facilities	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			

**Volunteer Resources**

a

16 Number of volunteer drivers

17 Number of personal vehicles in service

18 Total annual taxicab unlinked trips

**Service Data**

	a	b	c	d	e	f	g
	Annual Vehicle Revenue Miles	§501 Intercity Bus Vehicle Revenue Miles	Annual Vehicle Revenue Hours	Regular Unlinked Passenger Trips	Sponsored Unlinked Passenger Trips	§501 Intercity Bus Unlinked Passenger Trips	Total Trips
20 Total	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Safety Data**

a

21 Reportable incidents

22 Fatalities

23 Injuries

**Directly Reporting Tribal Recipient RU-22**

**Financial Information**

	a Operating	b Capital
10c FTA Other than Urbanized Area Formula funds (§5311)	<input type="text"/>	10c <input type="text"/>
10e ARRA Other than Urbanized Area Formula funds (§5311)	<input type="text"/>	10e <input type="text"/>

**Urban Recipient RU-23**

**Financial Information**

	a Operating	b Capital
10c FTA Other than Urbanized Area Formula funds (§5311)	<input type="text"/>	10c <input type="text"/>
10e ARRA Other than Urbanized Area Formula funds (§5311)	<input type="text"/>	10e <input type="text"/>

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U.S. Department of  
Transportation

# Changes in 2010 Reporting

## RU-30

- Changes
  - Now referred to as “Public Transit Service Summary” Form
  - Line to capture 5311 funds expended on State Administration
  - Section summary for the RU-22 form
  - Section summary for the RU-23 form
- Clarifications
  - None



# Rural Public Transit Service Summary: Lines a – c

Rural Internet Reporting - Rural Public Transit Service Summary (RU-30) [Logout](#)

NTD ID: #R## or #T## Agency Name: State or IndianTribe Report: RY 2010

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Form Name: Rural Public Transit Service Summary (RU-30) [Add Form Note](#) [Close Form](#)

Counties Served

a Number of [counties](#) Statewide

b Number of counties with § 5311 service

Administrative Costs

c § 5311 Expended on State Admin

# Counties and Administrative Costs

- A County is “served” if the system picks up riders in the County
- States – include counties served by directly-reporting Tribes in your County count
- Directly-reporting Tribes – do not complete these fields, enter zero
- Counties Served
  - Line a – Number of Counties statewide, report total Counties based on Counties or County-equivalents
    - Boroughs (Alaska)
    - Parishes (Louisiana)
    - Independent Cities (Virginia, Nevada, etc.)
    - Census Areas (Alaska)
  - Line b – Number of Counties or County-equivalents with 5311 service
- Administrative Costs
  - Line c – 5311 Expended on State Admin

# RU-30: Sections RU-20 and RU-20 IB

General Public Transit Service RU-20		
Financial Information	a	b
	Operating	Capital
05 Total Annual Expenses		
Sources of Revenue Funds Expended		
06 Fare revenues		
07 Contract revenues		
08 Local funds		
09 State funds		
Federal Assistance		
10a FTA Capital Program funds (§5309)		
10b FTA Special Needs of Elderly Individuals and Individuals with Disabilities Formula Program funds (§5310)		
10c FTA Other than Urbanized Area Formula funds (§5311)		
10c.1 §5311 grants for planning and capital expenses		
10c.2 §5311 grants for operating expenses and provision of trips		
10c.3 ARRA §5311 grants for planning and capital expenses		
10c.4 ARRA §5311 grants for operating expenses and provision of trips		
10d FTA Tribal Transit funds (§5311)		
10e ARRA Other than Urbanized Area Formula funds (§5311)		
10f ARRA Tribal Transit funds (§5311)		
10g FTA Job Access and Reverse Commute Formula Program funds (§5316)		
10h FTA New Freedom Program funds (§5317)		
10i FTA Alternative Transportation in Parks and Public Lands Program funds (§5320)		
10j ARRA TIGER (Greenhouse Gas and Energy Reduction)		
10k Other FTA funds		
10l Other Federal funds		
11 Total Federal Assistance		
11a Other Funds		
12 Total Annual Revenues Expended		

Asset / Infrastructure Information							
	a	b	c	d	e	f	g
14 Total	Number of Vehicles in Total Fleet						Number of ADA Accessible Vehicles in Fleet
Facilities	a	b	c	d	e		
	Owned by Service Provider	Owned by Public Agency for Service Provider	Leased by Public Agency for Service Provider	Leased by Service Provider	Total		
15 Number of general purpose maintenance facilities							
Volunteer Resources							
16 Number of volunteer drivers							
17 Number of personal vehicles in service							
18 Total annual taxicab unlinked trips							
Service Data							
	a	b	c	d	e	f	g
	Annual Vehicle Revenue Miles	§5311 Intercity Bus Vehicle Revenue Miles	Annual Vehicle Revenue Hours	Regular Unlinked Passenger Trips	Sponsored Unlinked Passenger Trips	§5311 Intercity Bus Unlinked Passenger Trips	Total Trips
20 Total							
Safety Data							
21 Reportable incidents							
22 Fatalities							
23 Injuries							



# RU-30: Sections RU-22 and RU-23

## Directly Reporting Tribal Recipient RU-22

### Financial Information

	a	b
	Operating	Capital
10c FTA Other than Urbanized Area Formula funds (§5311)	<input type="text"/>	10c <input type="text"/>
10e ARRA Other than Urbanized Area Formula funds (§5311)	<input type="text"/>	10e <input type="text"/>

## Urban Recipient RU-23

### Financial Information

	a	b
	Operating	Capital
10c FTA Other than Urbanized Area Formula funds (§5311)	<input type="text"/>	10c <input type="text"/>
10e ARRA Other than Urbanized Area Formula funds (§5311)	<input type="text"/>	10e <input type="text"/>

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# Agenda

1. Rural Reporting Basics (Introduction)
2. NTD System Overview (Internet Reporting)
3. The Rural NTD (Forms)
4. Questions

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