

Thank you for signing on to the Transportation Research Board Scenario Planning Conference on September 19-21, 2022, in Washington, D.C. As an Exhibitor, you are receiving:

- one complimentary registration
- one 6' draped table
- two chairs
- listing in the printed program

Signs and pop-up displays are permitted only if they fit on top of the provided 6' table.

Exhibits are open **Monday, September 19, 2022 to Wednesday, September 21, 2022**. TRB encourages you to attend sessions as your schedule permits. The schedule is as follows:

Peak Exhibit times:

	Continental Breakfast	Mid-Morning Break	Lunch	Afternoon Break	Reception
Monday 9/19/22	Setup 7:00am-10:00am	11:30am-11:45am	1:15pm-2:15pm	3:45pm-4:00pm	5:30pm-7:00pm
Tuesday 9/20/22	8:30am-9:15am	10:45am-11:00am	12:30pm-1:30pm	3:45pm-4:00pm	
Wednesday 9/21/22	8:30am-9:30am	11:00am-11:15am	Breakdown 11:15am-1:00pm		

Each table will have a sign identifying assignments. I will be your TRB contact onsite.

Security will not be provided. Please be sure not to leave items of value unattended since the exhibit is located in public space. National Academy of Sciences and NAS Building are not liable for damage or loss to exhibitor's property through theft, fire, accident, or any other cause. Exhibitors should insure their exhibits and display materials. National Academy of Sciences will not assume liability for any injury that may occur to conference attendees, exhibitors or their agents and employees, or others. The exhibitor shall indemnify and hold harmless National Academy of Sciences and its respective employees, agents, representatives, and contractors for any and all claims, losses, costs (including reasonable attorney's fees and costs), damages and/or injury to property and persons.

Address exhibit-related materials to:

Scenario Planning Conference
c/o Freda Morgan/**Exhibiting Company Name**
2101 Constitution Ave, NW
Washington, DC 20418

DO NOT SHIP TO ARRIVE BEFORE Thursday, September 15, 2022. Boxes must be shipped via common carriers like UPS, FedEx, DHL, etc., but *not* via the U.S. Postal Service. All boxes should be numbered (1 of 4, 2 of 4, etc.)

TRB reserves the right to make final decisions for any and all exhibit matters not specifically covered herein that may arise.

We look forward to seeing you in Washington, DC!

Mary Kissi (mkissi@nas.edu)
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