

Thank you for your participation in the 2023 TRB Automated Road Transportation Symposium, July 9-13, 2023, in San Francisco, California. As a Platinum Patron Exhibitor, you are receiving:

- one 6' draped table
- two chairs

Each table will have a sign identifying assignments. Signs and pop-up displays are permitted only if they fit on top of the provided 6' table.

Exhibits are open Monday afternoon through Wednesday afternoon. TRB encourages you to attend sessions as your schedule permits. The schedule are as follows:

Setup:

Monday, July 10, 9:00am – Noon

Exhibit Hours:

Monday, July 10, 1:00pm – 3:30pm

Tuesday, July 11, 7:30am – 7:00pm

Wednesday, July 12, 7:30am – 3:30pm

Dismantle:

Wednesday, July 12, 3:30pm – 5:00pm

Peak Exhibit times:

	Cont. Breakfast	Mid-Morning Break	Lunch	Afternoon Break	Reception
Monday	Setup 9:00am-Noon			3:00pm-3:30pm	
Tuesday	7:30am-8:30am	10:00am-10:30am	Noon-1:30pm	3:00pm-3:30pm	5:30pm-7:00pm
Wednesday	7:30am-8:30am	10:00am-10:30am	Noon-1:30pm	3:00pm-3:30pm	

Security will not be provided. Please be sure not to leave items of value unattended since the exhibit is located in public space. TRB and the Hilton San Francisco Union Square are not liable for damage or loss to exhibitor's property through theft, fire, accident, or any other cause. Exhibitors should insure their exhibits and display materials. TRB will not assume liability for any injury that may occur to conference attendees, exhibitors or their agents and employees, or others. The exhibitor shall indemnify and hold harmless TRB and their respective employees, agents, representatives, and contractors for any and all claims, losses, costs (including reasonable attorneys fees and costs), damages and/or injury to property and persons (including death).

TRB reserves the right to make final decisions for any and all exhibit matters not specifically covered herein that may arise.

Power, Wi-Fi, Equipment: Order power, wi-fi, or additional equipment for your exhibit table through [EventNow](#).

Shipping Information:

- Heavyweight materials and large crates are not accepted
- The hotel does not accept Exhibit Hall freight or COD shipments
- Package Express does not store empty boxes or containers
- Materials should be shipped to be received no earlier than 3 days prior to the guest's arrival date
- Shipping charges may apply
- Packages should be addressed to:

Guest's Name or Person Retrieving Parcel

Arrival Date of Hotel Guest
Hilton San Francisco Union Square
333 O'Farrell Street
San Francisco, CA 94102

Name of Event or Conference
Room Location if known
Number of Boxes (e.g., 1 of 10)

For any questions, please contact TRBMeetings@nas.edu.