

## **DOWNLOADING AND OPENING THE TOOLBOX**

*ACRP Research Report 229: Airport Collaborative Decision Making (ACDM) to Manage Adverse Conditions* developed an implementation toolbox to serve as a go-to manual for airports and their stakeholders for effective use of CDM to enhance the management of a continuum of disruptions at a variety of types and sizes of airports.

### **== BEFORE YOU START ==**

1. Unzip the .zip file that contains this READ ME FIRST with compression/uncompression software.
2. Make sure that all files are uncompressed. Uncompressing the .zip file might take some time depending on your computer performance.

### **== TO OPEN THE TOOLBOX ==**

- Open the folder "ACRP\_ACDM\_Toolbox".
- Click on the shortcut "ACRP ACDM Toolbox".
- If your default browser is Microsoft Edge or Internet Explorer, open the file "index.html" with a compatible browser (see list below).
- The toolbox will open on your browser as a "webpage" hosted on your computer. All contents of the toolbox are in the folder "ACRP\_ACDM\_Toolbox" with few exceptions. In other words, you can access most of the toolbox offline.
- Instructions for the toolbox editor are available in the user manual (click on "Help" on the homepage of the toolbox).

### **== REQUIREMENTS ==**

- The toolbox is platform independent. It is compatible with Windows, Mac, and Linux.
- It requires the Chrome, Firefox, or Safari browser.
- It is not compatible with Microsoft Edge or Internet Explorer due to differing implementation of standards.

The electronic toolbox package is a large file that exceeds 500MB. This size is due to the presence of the resources archived in the toolbox for allowing offline usage. Downloading the .ZIP file of the toolbox may take 5 to 40 minutes, depending on the internet connection. Decompressing (unzipping) the file might take 7 to 40 minutes, depending on computer settings and the file archiver (e.g., 7-Zip). Make sure all files are decompressed before running the toolbox.

### **DISCLAIMER**

*The electronic toolbox is offered as-is, without warranty or promise of support of any kind either expressed or implied. Under no circumstance will the National Academy of Sciences, Engineering, and Medicine or the Transportation Research Board (collectively "TRB") be liable for any loss or damage caused by the installation or operation of this product. TRB makes no representation or warranty of any kind, expressed or implied, in fact or in law, including without limitation, the warranty of merchantability or the warranty of fitness for a particular purpose, and shall not in any case be liable for any consequential or special damages.*