OS-600 (1-13)

pennsylvania
DEPARTMENT OF TRANSPORTATION

MEMO

DATE: May 16, 2016

SUBJECT: SEMP Environmental Management System

TO: District Executives

FROM: R. Scott Christie, P.E. *Scott Christie /s/*
Deputy Secretary Highway Administration

Effective the date of this memo, please begin to implement the new SEMP Manual and transition your ISO 14001 Program to an Environmental Management System (EMS) regulatory based program. The SEMP Section will provide assistance to the District during this transition.

ISO 14001 Certification was a requirement of our MS4 Permit renewed in 2010, PennDOT has obtained approval from the Department of Environmental Protection to discontinue our registrations and implement an EMS regulatory compliance based program as part of our 2016 MS4 Permit application. Accordingly, no longer schedule ISO 14001 external audits with Intertek, and ISO 14001 certifications are allowed to lapse. Remove all ISO 14001 signs and certificates from District and County offices once your certification has expired.

The SEMP Manual (Publication 752), Internal Compliance Audit Checklist (Form M-74), and Monthly Tank Inspection Checklist (Form M-75) are located at P:\penndot shared\FORMS PennDOT Authorized\PUB 752 EMS will still require our Foreman' Quarterly, Penn State Facilities QA, an Internal SEMP Compliance Audit, and a third party end of year Compliance Audit.

The following initiatives are in process:

- Create a SEMP Dashboard
- Define SEMP Manager job duties and full-time status
- Identify training needed for SEMP EMS implementation
- Develop a statewide CAR PAR database
- Improve the waste data collection and reporting to DEP

Conformance with the EMS will be evaluated during Employee Performance Reviews (EPR) and any failure of employees to follow up on corrective actions must be documented in an employee's EPR.

Should you have any questions about this effort, please contact Richard Heineman, Acting Chief, SEMP Section, at 717-787-0459.

cc:

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