Benchmarking Tool		Plan			Do			Check		Act (Improve)	
Program Area	**Special Features**	Written Procedures	Performance Targets	Integrated with Quality Assurance	Training (of all staff levels)	Record Keeping	Reporting	Audit	Roll up to Agency Wide Compliance	Audit Follow-Up	Research
Equipment Management	Materials recycled, good housekeeping practiced.										
Highway Maintenance Facilities	Materials, fuels, stormwater, wastes under active management.										
Highway Maintenance Activities	Sensitive resources factored into planning, training, audit and support.										
NEPA	Commitments tracked through construction and maintenance.										
Bridge Maintenance	Sensitive resources, factored into planning, training, audit and support.										
Other Activities	Specialized support engaged.										