



**SURVEY QUESTIONS**

If you prefer an electronic copy of the survey please contact the Thomas Law Firm by email at:  
[lwthomas@cox.net](mailto:lwthomas@cox.net)

**TCRP J-5, STUDY TOPIC 17-02, LEGAL IMPLICATIONS OF VIDEO SURVEILLANCE ON TRANSIT SYSTEMS**

Agency Name: \_\_\_\_\_

Agency Address: \_\_\_\_\_

Name of Employee: \_\_\_\_\_

Job Title: \_\_\_\_\_

Contact telephone/ cell phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Educational Background: \_\_\_\_\_

Legal Training: YES NO (If "yes" describe) \_\_\_\_\_

How many years have you been with the agency? \_\_\_\_\_

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1. Does your agency use video surveillance in stations or on boarding platforms, in railcars or on buses, in railyards or parking areas, or in other transit-owned or -controlled areas?

**(please circle) YES NO**

**IF YOUR ANSWER IS "YES," PLEASE RESPOND TO THE FOLLOWING QUESTIONS AND REQUESTS.**

*(If insufficient space is allotted for your responses below, please feel free to place your responses on additional sheets of paper and attach them to the survey.)*

2. When did your agency begin using video surveillance?

\_\_\_\_\_  
\_\_\_\_\_

3. Please identify the areas, facilities, and/or equipment that are subject to video surveillance.

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4. Does your agency use video surveillance for any of the following purposes:

(a) Assist transit customers? **(please circle) YES NO**

(b) Deter and/or apprehend fare-evaders? **(please circle) YES NO**

(c) Deter other crimes? **(please circle) YES NO**

(d) Defend against fraudulent claims? **(please circle) YES NO**

(e) Investigate accidents? **(please circle) YES NO**

(f) Investigate alleged injuries? **(please circle) YES NO**

(g) Defend against tort claims? **(please circle) YES NO**

(h) Deter or prevent vandalism or other property damage  
or theft? **(please circle) YES NO**

(i) combat terrorism? **(please circle) YES NO**

If there are other purposes, please identify them.

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5. Does your agency have a policy that applies to your agency's use of video surveillance?

**(please circle) YES NO**

If your answer is "Yes," please provide a copy of or a link to the policy.

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6. Please describe the process your agency used when deciding to implement a video surveillance system, including any public hearings or other non-agency participation.

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7. Has your agency adopted any technological and/or administrative safeguards to prevent misuse or abuse of your agency's video surveillance system?

**(please circle) YES NO**

If your answer is "Yes," please provide details.

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8. Was your agency's video surveillance system adopted for a clearly stated law enforcement purpose or purposes?

**(please circle) YES NO**

If your answer is "Yes," please describe the law enforcement purpose or purposes.

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9. Was your agency's video surveillance system adopted, in the opinion of your agency, to address a serious potential threat or threats to public safety of indefinite duration?

**(please circle) YES NO**

If your answer is "Yes," please describe the potential threat or threats.

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10. Before adopting a video surveillance system, did your agency consider alternatives (and their costs) to a video surveillance system?

**(please circle) YES NO**

If your answer is "Yes," please describe the alternatives considered by your agency and state why one (or more) of the alternatives was not selected.

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11. What is the expected duration (days, weeks, months, years, or indefinite) of your agency's video surveillance system?

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12. Does your agency retain and/or archive images captured by video surveillance?

**(please circle) YES NO**

If your answer is "Yes," please state how long your agency retains video surveillance images or data. If your agency has a policy on the retention of images or data, please attach a copy of or provide a link to the policy.

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13. Does your agency's video surveillance system also record audio?

**(please circle) YES NO**

If your answer is "Yes," please provide details on when your agency uses both audio and video surveillance.

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14. Is your agency's video surveillance system capable of identifying and/or tracking a specific individual?

**(please circle) YES NO**

If your answer is "Yes," please provide details on when and where video surveillance is used to identify and/or track an individual

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15. Does your agency share video surveillance images or data with:

(a) Other agencies or departments? **(please circle) YES NO**

(b) Law enforcement agencies without a subpoena? **(please circle) YES NO**

(c) Individuals such as private litigants? **(please circle) YES NO**

16. Does your agency give notice to the public of the presence of a video surveillance system in or on any of your agency's facilities and/or equipment?

**(please circle) YES NO**

If your answer is "Yes," please provide a copy of or a link to the notice.

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17. Is any part of your video surveillance system kept secret (*e.g.*, hidden cameras) from the public or from employees?

**(please circle) YES NO**

If your answer is "YES," if permissible, please provide details.

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18. Does your video surveillance system include "pan-tilt" cameras and/or the ability to "zoom-in" on a person or persons of interest?

**(please circle) YES NO**

If your answer is "YES," please describe when and where the technology is used.

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19. (a) Does your agency use video surveillance in the workplace?

**(please circle) YES NO**

If your answer to question 19(a) is "YES," please provide details on when video surveillance is used in the workplace.

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(b) Are employees given prior notice of your agency's use of video surveillance in the workplace?

**(please circle) YES NO**

If your answer to question 19(b) is "YES," please provide details.

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(c) Did your agency bargain with the employees or the union, if applicable, before adopting a video surveillance system?

**(please circle) YES NO**

If your answer is to question 19(c) is "YES," please provide details.

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20. Does your agency use video surveillance (*e.g.*, backward facing cameras) to monitor and/or record operators of transit vehicles and/or other equipment?

**(please circle) YES NO**

If your answer is "YES," please provide details.

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21. Does your agency have a rule or policy regarding:

(a) When employees are required to activate video surveillance?

**(please circle) YES NO**

If your answer to question 21(a) is "YES," please provide details or a copy of or a link to the rule or policy.

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(b) When employees are prohibited from deactivating video surveillance equipment?

**(please circle) YES NO**

If your answer to question 21(b) is "YES," please provide details or a copy of or a link to the rule or policy.

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22. Please identify any statutes or ordinances that apply to your agency's use of video and/or audio surveillance of:

(a) Members of the public

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(b) Employees

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(c) Transit operators

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(d) Facilities and/or equipment

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23. Have there been any administrative or legal actions against your agency involving its use of video surveillance?

**(please circle) YES NO**

If your answer is "Yes," please provide details.

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24. (a) Has your agency used video surveillance in tort claims either by or against the agency?

**(please circle) YES NO**

If your answer to question 24(a) is "Yes," please provide details.

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(b) Has your agency's video surveillance been used in accident or criminal investigations?

**(please circle) YES NO**

If your answer to question 24(b) is "Yes," please provide details.

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25. Please include any additional information that your agency wants to furnish on its use of video surveillance.

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**Please return your completed survey to:**

**The Thomas Law Firm  
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